

### Can career consulting benefit my career in international organizations?

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“I want to have a job that makes a difference in a society.” – “I want to grow personally and professionally while still doing work that impacts on the world.” These are phrases which people often say who want to get a dream job in the United Nations and international organizations. Some of them are transitioning from the end of an assignment in the international organizations and searching for a new job, or they are taking a next career move. Others are switching industries and seeking a new career path in the international development field.

Handling a career transition and finding a new job is about a change, which we can manage very well when we are prepared. To determine the value that a career services which are specialized in the UN and international organizations would bring to you, go through the following checklist of information. This check list is developed based on an original article by Wendy Enelow, Master Resume Writer, Career Coach & Author of “Modernize Your Resume” and “Modernize Your Job Search Letters”, and it is adopted to the specifics and opportunities of the career in the international organizations and the United Nations system, which trends to be very different from any other industry.

### Career assessment & focus

	Yes	No
Do you have a clear understanding of your most significant skills and qualifications?	<input type="checkbox"/>	<input type="checkbox"/>
Can you formulate your outstanding achievements?	<input type="checkbox"/>	<input type="checkbox"/>
Are you clear about your career life goals?	<input type="checkbox"/>	<input type="checkbox"/>
Do your skills and qualifications match your goals?	<input type="checkbox"/>	<input type="checkbox"/>
Do you know the type of role/function you are seeking to perform in the international organizations?	<input type="checkbox"/>	<input type="checkbox"/>
Do you know what types of activities you do NOT want to engage in?	<input type="checkbox"/>	<input type="checkbox"/>
Do you know the organizations/job categories/fields in which you are interested in and will be focusing your search?	<input type="checkbox"/>	<input type="checkbox"/>
Do you have an understanding of a current situation and trends in the sector/function(s) you are interest in?	<input type="checkbox"/>	<input type="checkbox"/>

Your career consultant will assist you in identifying and assessing your qualifications, job preferences, likes and dislikes, immediate objectives and long-term goals. Your coach/consultant will help you evaluate your worth in the international development sector and your value within specific functions/ roles.

## Career Change & Transition

	Yes	No
Are you considering changing industries, function or role?	<input type="checkbox"/>	<input type="checkbox"/>
Can you find an equivalent position in an international organization if you make such a change?	<input type="checkbox"/>	<input type="checkbox"/>
What skills do you have that are transferable between jobs and/or industries?	<input type="checkbox"/>	<input type="checkbox"/>
Do you feel as though you are going to stay in your current function/role for the rest of your career?	<input type="checkbox"/>	<input type="checkbox"/>
Do you feel as though you are going to stay into your current programmatic area for the rest of your career?	<input type="checkbox"/>	<input type="checkbox"/>
With a drive of new technologies and science innovations, do you know today's "highly demanding" programmatic areas/functions/roles where you want to be engaged?	<input type="checkbox"/>	<input type="checkbox"/>
Do you have the "right" skills and competences to transition into these high-demanding fields of work?	<input type="checkbox"/>	<input type="checkbox"/>

Your career consultant will guide you in identifying and evaluating all of your possibilities and provide you with critical sector intelligence to formulate your job search action plan, and to develop your skills and competences.

## Personal & Family Issues

	Yes	No
Do you have personal or family issues that are directly impacting your job search?	<input type="checkbox"/>	<input type="checkbox"/>
Is relocation out of the question?	<input type="checkbox"/>	<input type="checkbox"/>
Is your spouse currently employed and not anxious to leave his/her position?	<input type="checkbox"/>	<input type="checkbox"/>
Is your age impacting your job search results?	<input type="checkbox"/>	<input type="checkbox"/>
Are you tied to your current community because of out-of-work activities you're involved in?	<input type="checkbox"/>	<input type="checkbox"/>
Do you have a physical disability that might be negatively impacting your search, but has never impacted your work performance?	<input type="checkbox"/>	<input type="checkbox"/>
Are you worried because your job search has not progressed at the pace you anticipated?	<input type="checkbox"/>	<input type="checkbox"/>
Do you need an advisor, a mentor or a job search partner?	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>

Your career coach can be your sounding board, helping you determine how to evaluate and prioritize these issues in relation to your search, how to best overcome obstacles standing in your way and how to best position those issues to your advantage.

## Career Promotion and Job Search Management

	Yes	No
Do you understand that in order to go ahead in your career you need to promote you yourself and not to wait to be promoted?	<input type="checkbox"/>	<input type="checkbox"/>
Can you communicate your unique values to a future employer in a clear and concise manner?	<input type="checkbox"/>	<input type="checkbox"/>
Can you communicate what you WANT to do in WHAT position or role, and what you are QUALIFIED to do in a specific and concise way?	<input type="checkbox"/>	<input type="checkbox"/>
Does your job application look like a portfolio of competences you possess or just a list of jobs you did?	<input type="checkbox"/>	<input type="checkbox"/>
Does your job application use a “language”/wording which are used in the international organizations?	<input type="checkbox"/>	<input type="checkbox"/>
Do you know internet job posting services of jobs in the international development field including the UN jobs?	<input type="checkbox"/>	<input type="checkbox"/>
Do you know how to best optimize your networking contacts to get insights and to stay abreast of the developments in the sector/functions of your professional interest?	<input type="checkbox"/>	<input type="checkbox"/>
Do you know which job posting to apply and which to ignore?	<input type="checkbox"/>	<input type="checkbox"/>

Your career consultant can help you critically evaluate your job application portfolio, advise on realistic job options and a job search strategy, and how to best communicate your value to a future employer, and to integrate your experience and skills into your job search campaign.

## Recruitment Process and Interview Skills

	Yes	No
Do you understand how a job application process works in the international organizations?	<input type="checkbox"/>	<input type="checkbox"/>
Do you understand how a recruitment process works in the international organizations?	<input type="checkbox"/>	<input type="checkbox"/>
Do you understand how to effectively fill in an online job application form (PHF/P11 form)?	<input type="checkbox"/>	<input type="checkbox"/>
Are you confident of your performance in the interview situation?	<input type="checkbox"/>	<input type="checkbox"/>
Are you skilled at the competency-based interview which is used in the international organizations including the UN?	<input type="checkbox"/>	<input type="checkbox"/>
Are you able to “present” your accomplishments without sounding as though you are bragging?	<input type="checkbox"/>	<input type="checkbox"/>
Are you articulate and well-presented?	<input type="checkbox"/>	<input type="checkbox"/>
Are you comfortable in a “stressful” interviewing and or testing situations?	<input type="checkbox"/>	<input type="checkbox"/>
Do you know what to ask interviewers at the end of the interview?	<input type="checkbox"/>	<input type="checkbox"/>

Your career consultant will help you develop and refine powerful interviewing skills, pushing you to perform at your best, communicate your value, and ultimately to achieve your goals.

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If you can answered “YES” to most of the questions and are confident in your ability to manage your job search, then you are reasonably well-prepared to move forward on your own. However, if you still feel the need for the expertise, specific sector’s insights and support of a career coach/consultant, don’t hesitate for one minute. These experienced professionals can make a huge difference in the speed and success of your job search.

If you answered “NO” to more than just 3-4 of the questions above, I would strongly urge you consider the value an expert career consultant could bring to your job search and career performance. With sound knowledge and years of hands on experience in the international organizations, a career coach/consultants know what works and what doesn’t work, how to optimize your results, and how to help you land your desired position. With your career consultant at your side, you can move forward confidently and successfully.

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